



## **Bidbury Infant School**

### **Charging and Remissions Policy 2021/22**

This policy is written in line with DCSF requirements and in accordance with sections 449-462 of the Education Act 1996.

At Bidbury Infant School the staff and Governors recognise the valuable contribution that a wide range of additional activities can make towards children's education. The school aims to promote and provide such activities, both as part of a broad and balanced curriculum and as additional optional activities.

#### **Charging for school activities**

##### **Voluntary Contributions**

The school may ask parents for voluntary contributions towards the cost of some educational visits or activities which take place mainly within school hours. However, if insufficient voluntary contributions are raised to fund a visit or activity it may be cancelled.

No child will be excluded from taking part in a school activity if parents/carers are unwilling or unable to contribute. Those children for whom the school received pupil premium funding will not be required to contribute towards activities.

##### **Materials**

No charge may be made for materials required for any aspect of the curriculum. Voluntary contributions may be sought, but no child should be excluded from the activity.

##### **Damage to school property**

A charge may be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials).

##### **Lettings of school premises**

The school may be let to groups and individuals after due consideration, charges will be levied as approved by the Governing Body.

##### **Other charges**

The school may levy charges for miscellaneous services up to the costs of providing such services e.g. for providing a copy of an Ofsted report, private photocopying, personal use of school telephone. A photocopying charge will be made in respect of freedom of information requests and subject access requests as outline in the Data Protection Policy/Freedom of Information Policy. No charge will be made for use of school facilities by staff or parents in an emergency situation.

This Charging Policy will be regularly reviewed and available on our website.

#### **Remissions**

Were a visit or activity has to be cancelled a refund to parents will be made for any contribution or charge they have made.

Signed

(Chair of Governors)

Date March 2021